



Legal Support

greenkey
RESOURCES



Our Approach

For Job Seekers: Green Key Legal Support is built on transparency, efficiency, and a deep understanding of our clients. This foundation allows us to provide a targeted approach to meet your hiring needs effectively. At Green Key Resources, we understand that your legal support team is critical to your company's success and growth. Our mission is to support your team development by connecting you with top-tier legal support talent tailored to your specific needs.

For Hiring Organizations: Our forward-thinking Legal Support team maintains trusting relationships with top decision-makers in the industry, enabling us to connect job seekers with an array of businesses, from small private firms to large law firms and corporate legal departments nationwide. With a proven track record of recruitment services since 2004, we provide value at every step of the way to help you meet your career aspirations.

Our Expertise

- ▶ Paralegals
- ▶ Paralegal Managers
- ▶ Contracts Administrators and Managers
- ▶ Legal Operations Professionals
- ▶ E-Discovery Specialists
- ▶ Compliance Professionals
- ▶ Patent Agents
- ▶ Business Development Professionals

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Placement Opportunities

- **Direct-Hire and Permanent Placement:** A long-term solution that aligns career goals with business needs by placing professionals in roles where they can grow, contribute, and create lasting impact for organizations.
- **Contract-to-Hire Staffing:** A flexible option that allows candidates and employers to evaluate fit, performance, and culture in real time before making a permanent commitment.
- **Project-Based Personnel:** An efficient way for organizations to scale expertise for specific initiatives while giving professionals the opportunity to apply their skills, expand experience, and deliver immediate value.
- **Temporary Contract Assignments:** A flexible staffing solution that supports evolving business demands while enabling candidates to gain diverse experience, strengthen their skill sets, and build a dynamic professional portfolio.

Why Green Key?

A Powerful Network

We connect candidates with quality opportunities and help organizations access skilled professionals through a broad, trusted network nationwide.

Efficient Recruitment Processes

Our streamlined recruiting process moves faster while prioritizing fit, saving time for clients and creating a smoother experience for candidates.

Expert Guidance & Market Insight

We provide market knowledge, hiring insights, and expert guidance to help candidates prepare and employers make informed decisions.

Relationship-Driven

From search to placement and beyond, we take a thoughtful, relationship-driven approach focused on long-term success for both candidates and clients.

Green Key's core expertise includes...

Accounting & Finance • Architecture, Engineering & Construction • Manufacturing & Engineering • Healthcare & Life Sciences • Human Resources • Information Technology • Legal Support • Marketing & Sales • Professional Services